



Swansea Bay City Region Joint Committee - 9 December 2021

## Quarterly Monitoring & Monthly Swansea Bay City Deal Highlight Report

<b>Purpose:</b>	To inform Joint Committee of the SBCD Quarterly Monitoring & Monthly Highlight Report for both the SBCD Portfolio and its constituent programmes / projects
<b>Policy Framework:</b>	Swansea Bay City Deal (SBCD) Joint Committee Agreement (JCA)
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<b>For Information</b>	

### 1. Introduction

SBCD Quarterly Monitoring Report for the SBCD Portfolio and its constituent projects provides the Programme (Portfolio) Board with a summary of key activity for the last 3 months and current quarter planned activity. Attached to this report are the following appendices:

The SBCD Highlight Report details the monthly progress made and activities planned for the SBCD Portfolio's constituent programmes and projects.

### 2. Background

#### Appendix A: SBCD Monthly Highlight Report

Captures monthly Programme / Project Updates and activities planned

**Appendix B: The SBCD Quarterly Monitoring Report is made up of 2 levels with several components**

- Portfolio



- Communications and Marketing
- Programmes / Project
  - Scorecard with status summary
  - Previous quarter achievements and current quarter planned activities
  - Key Risks
- The following Annexes will accompany the report:

### **Appendix C: Benefits Realisation**

The SBCD Benefits Register captures the annualisation of Portfolio benefits for Investment, GVA and Jobs that will be delivered up to 2032/33.

### **Appendix D: Portfolio Risk Register**

The Swansea Bay City Deal portfolio risk register captures and monitors key portfolio level risks to the delivery of the City Deal and achievement of its aims and objectives.

### **Appendix E: Covid-19 Impact Assessment**

The Covid-19 impact assessment is the method used by the Swansea Bay City Deal to assess the potential impact that the Covid-19 crisis has on each of nine programmes / projects and overarching City Deal portfolio.

The assessment will assure the viability and successful delivery of the City Deal programmes / projects during the crisis and recovery stages of the Covid-19 pandemic.

### **Appendix F: Integrated Assurance and Approval Plan**

The Integrated Assurance and Approval Plan (IAAP) is a tool to plan assurance and approval points from discovery to the final stage of delivery of the Programme/Project lifecycle.

The IAAP has been developed in line with the WG Integrated Assurance Strategy, is a living document and reviewed and updated on a quarterly basis.

## **3. Financial Implications**

There are no financial implications associated with this report. Portfolio financial monitoring will be reported separately through the Accountable Body.

## **4. Legal Implications**

There are no legal implications associated with this report.

## **5. Alignment to the Well-being of Future Generations (Wales) Act 2015**

The SBCD Portfolio and its constituent projects are closely aligned to the Well-being of Future Generations (Wales) Act 2015 and the seven well-being goals for Wales. These alignments are outlined in a Portfolio Business Case for the SBCD, as well as in individual project business cases.

**Background Papers:** None

**Appendices:**

Appendix A: SBCD Highlight Report

Appendix B: SBCD Portfolio Report

Appendix C: Benefits Realisation

Appendix D: Portfolio Risk Register

Appendix E: Covid-19 Impact Assessment

Appendix F: Integrated Assurance & Approval Plan